

**FAEP BOARD MEETING MINUTES**

**November 10, 2014**

**12:30 – 1:30 p.m. CST**

1. **Call to Order –** Mary Gutierrez 1:30
2. **Roll Call –** Teri Hasbrouck

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| **Name** | **Attendance** | **Proxy** |
| Mary Gutierrez – President | Yes |  |
| Kristin Bennett - Past President | Yes |  |
| Amy Guilfoyle  - Vice President | Yes |  |
| Tim Terwilliger - Treasurer | Yes |  |
| Elva Peppers - Secretary | Yes @ 2:02 |  |
| Bruce Hasbrouck - NAEP Representative | No | Erin |
| Jennifer Cummings - Central Chapter | Yes |  |
| Stan Stokes - Northeast Chapter | Yes |  |
| Amy Mixon- Northwest Chapter | Yes |  |
| David Bogardus - South Chapter | No | No |
| Laura Edinger - Southwest Chapter | No | No |
| Elva Peppers - Tallahassee Chapter | Yes @ 2:02 |  |
| Tim Terwilliger - Tampa Bay Chapter | Yes |  |
| Paul Fitzgerald - Treasure Coast Chapter | Yes |  |
| Erin Kane - At Large Member | Yes |  |
| Alexis Preisser - At Large Member | Yes |  |
| Courtney Arena – At Large Member | No | No |
| John Lesman – At Large Member | Yes |  |
| Melissa Butcher- USF Tampa | No | No |
| Jonathan Welker - USF St. Pete chapter | No | No |

9 members is a quorum.

1. **Approve October 2014 Minutes**

Motion to approve: Kristin

Second: Tim

All aye

1. **President’s Report** – Mary Gutierrez

**Nominations**

Erin Kane 2011-2014 Erin declined

John Lesman 2011-2014

Jennifer Cummings nominated herself

Alex Preisser 2011-2014

**Other nominations**

1. **Treasurer’s Report** – Tim Terwilliger

No financial report.

1. **Administrator’s report**

98 memberships processed in October, 28 new and 70 renewals

1. **Vice President’s Report –** Amy Guilfoyle

No report.

1. **Secretary’s Report** - Elva Peppers

Board Book-Elva is working on this task.

1. **New Business**

1. **NAEP Update** – Kristin Bennett

Kristin declined to provide the NAEP update stating that that it would be more a[ppropriate for it to be provided by the NAEP representative.

1. **Old Business**
2. Administrator’s Contract

The Administrator will provide a response to the proposed contract prior to the end of November.

Motion to extend the Administrator's contract to the Board meeting on January 12, 2015 by John Lesman.

Second: Jennifer

Opposed: Mary & Kristin

Aye from the rest of the Board.

1. 2015 FAEP Annual Conference

Kristin: The Treasure Coast Chapter offered to collaborate on hosting the 2015 FAEP Conference. The 2015 conference committee plans to provide a half day of training sessions and a full day of technical sessions. TC chapter proposes a split with FAEP (67% TC and 34% FAEP). The proposed date for the conference is the end of Sept. or beginning of Oct. 2015.

Amy Guilfoyle stated that the Central Chapter would also like to be considered for hosting the 2015 FAEP Conference.

Kristin stated that since a local chapter did not volunteer previously, she offered to lead a committee for the FAEP to host its own conference to provide a source of revenue for the FAEP and also to ensure there was an FAEP annual conference. Paul stated that the TC chapter offered to collaborate on hosting the conference so that there would be a host chapter.

C. Tim reminded everyone that every chapter can take advantage of CEU credits at their meetings. Please contact Tim with questions.

1. **Chapter Discussion**

• Southwest - Lauren Edinger

• Treasure Coast – Paul Fitzgerald

The TC chapter is proposing to host the 2015 FAEP Conference.

• Northeast – Stan Stokes

There will be a meeting on November 20th and a holiday party in December.

• Tallahassee - Elva Peppers

There will be a social on Nov. 12th.

• Central – Jennifer Cummings

The fall social with casino games will be held on Nov. 20th.

• South – David Bogardus

• Tampa Bay Area - Tim Terwilliger

The fall social, Falliday, will be held on Nov. 21. The chapter is currently voting on their photo contest and revamping their website.

• Tampa Bay USF Student Chapter - Jonathan Welker

• Northwest - Amy Mixon

There will be a meeting on Nov. 21st. and a holiday theme at the Dec meeting. They are having their annual awards on January 9th.

1. **Upcoming Meetings -**  Our next teleconference is Monday, December 8, 2014
2. **Adjournment @ 2:28**